

JOB DESCRIPTION

TITLE:	Operations Intern
EMPLOYEE NAME:	
REPORTS TO:	Operations Supervisor, Weiland Farms
DATE:	February 07, 2023
JOB FOCUS	

Weiland Farms is looking for a self-starting individual between 15-19 years of age, with a desire to participate in a medium-sized, family-oriented and growing organization in crop production. The farm utilizes all late-model John Deere equipment, automated grain drying, handling and storage systems and modern shop facilities.

The position encompasses assisting the Operations team (Operations Supervisor, Operations Leads, Maintenance & Maintenance Lead and Support Lead) and Production Agronomist in achieving farm goals. It also includes duties as assigned relating to farm property maintenance and farm garden up-keep.

This position is entry-level and as such will require physical stamina for tasks such as rock picking, climbing bins/grain legs, power washing, shoveling grain, using hand tools for construction and landscaping projects, at times, in inclement weather.

JOB TASKS

Grain Operations

- Support in-field operations; specifically: tending with pickup & trailer and semi-tractor and trailer, rock picking, mowing, fence row spraying;
- Accompany and/or trial in field operations including planting, spraying, side-dressing, combining, auger wagon operations to expand knowledge base;
- Operate other auxiliary equipment such as skid-steer, forklifts, mowers, loaders, semi-tractors, ATVs, etc.;
- Ensure all equipment is ready for daily use including but not limited to fueling, greasing, washing & cleaning of equipment
- Grain handling & storage activities including cleaning and greasing inside, below and on top of tall grain equipment;
- Record-keeping and organizing of inputs and supplies;
- Maintain the appearance of the farm and landowner properties, as assigned

Mechanical/Maintenance

- Assist in routine maintenance of machinery and implements;
- Attachment and detachment of equipments;
- Cleaning of machinery and implements, including pressure washing;
- Maintenance, repair and cleaning of buildings and bins;

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- Assist in fabrication and/or assembly of equipment;
- Cleaning and organization of workspace.

Other

- Farm grounds keeping;
- Landscaping, tree & shrub planting and care utilizing hand tools such as shovels, rakes & hoes;
- Occasional maintenance in swine confinement facilities, as assigned;
- Construction projects, as assigned;
- Farm-garden care and up-keep;
- Shop upkeep and cleaning;
- Special projects as assigned.

JOB SKILLS AND REQUIREMENTS

Education:

It is required that the candidate be currently schooling.

Experience:

Farm related and/or basic mechanical skills are preferred.

Communication:

Exchanges non-routine information using tact and persuasion as appropriate requiring good oral and written communication skills.

POSITION DECISION-MAKING AUTHORITY

On a regular and continuous basis, exercises the most basic judgment and assumes responsibility for decisions, consequences, and results having an impact on people, costs, and/or quality of service within the functional area.

Limited decision-making authority in operative situations. Reports to Operations Manager.

POSITION TERMS

The position is seasonal with the majority of work available in spring, summer and fall.

COMPENSATION

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\$16.00 per hour. No overtime pay. As skill set and knowledge increase pay will be commensurate.

SIGNATURES	
I have read and understood this description of the duties assigned to my position.	
EMPLOYEE SIGNATURE:	DATE:
I certify that this is an accurate description of the responsibilities required for the position and that it forms the basis for the performance appraisal of the incumbent. The incumbent has received a copy of this position description.	
MANAGER SIGNATURE:	DATE: