

TITLE:	Seasonal Truck Drivers
EMPLOYEE NAME:	
REPORTS TO:	
DATE:	July 23, 2019

JOB FOCUS

Weiland Farms is looking for seasonal help to support its large, family-oriented and growing organization during “go-time” – harvest!

We’re looking for dependable and hard-working go-getters to serve as day-shift seasonal truck drivers during our busy harvest season. You’ll work M-F, 30-60 hours per week for six weeks, with a noon meal provided daily. You’ll be part of a team that works together to “get it done,” driving late-model tractors and trailers to haul grain in well-maintained loading and dumping facilities.

If things work out well, there may be more seasonal opportunities to work together!

JOB TASKS

Key Job Duties:

- Operate truck to load and unload grain.
- Communicate with team members for loading and delivery and instructions.
- Maintain proper report logs for three workflows:
 - Field to bin site
 - Field to buyer
 - Bin site to buyer.
- Turn in report logs daily.
- Conduct pre-operations inspection of tractors and vehicles, and notify supervisors of maintenance or mechanical issues.
- Maintain clean interior and exterior condition of machinery.
- Follow all tractor and vehicle policy outlined by Weiland Farms.
- Operate all equipment in a safe and responsible manner.

JOB SKILLS AND REQUIREMENTS

Skills:

- **Decision Making:** On a regular and continuous basis, exercises basic good judgment and assumes responsibility for decisions, consequences, and impacts on people, costs, and/or quality of service.
- **Communication:** Exchanges routine and non-routine information courteously and professionally, and uses written communication skills to maintain simple, but clear and organized report logs.
- **Conscientiousness:** Reports to work consistently and on-time; follows policies and procedures and operates equipment in a safe manner.

Requisites:

- Commercial Driver’s License (CDL) required.
- Ability to meet physical demands that include:
 - Climbing in and out of trucks
 - Opening/closing trailer crank
 - Occasionally climbing steps



Experience:

- Experience operating commercial vehicles/equipment
- Experience working on a farm operation is a plus.

POSITION TERMS

The position is seasonal for a duration of approximately six weeks and the hours may vary each day. Weekly hours can range from 30-60 per week. A typical day starts at 6-7 a.m. and ends at 4-6 p.m, depending on the day. A lunchtime meal is provided.

COMPENSATION

We offer competitive compensation. We work hard, but maintain an environment that is fun, collaborative and family-oriented.

SIGNATURES

I have read and understood this description of the duties assigned to my position.

EMPLOYEE SIGNATURE:	DATE:

I certify that this is an accurate description of the responsibilities required for the position and that it forms the basis for the performance appraisal of the incumbent. The incumbent has received a copy of this position description.

MANAGER SIGNATURE:	DATE: